



OCRA Executive Meeting #87 – August 19, 2019  
TELECONFERENCE  
**2:00 pm**  
**MINUTES**

Present:

Linda Choptiany, President (Centennial)  
Ron Conlon (Loyalist)  
Andrew Dykstra (Georgian)  
Liz Erwin (Georgian)  
Yvonne Glenville (Centennial)  
Jim Martin (St. Clair)  
Barb Mathers (Fleming)  
Derrick May (Mohawk)  
Lorna Plunkett (Fleming)  
Stella Pulkinghorn (Fleming)  
Doug Willford (Humber)

1. Welcome.
  - 1.1 President's Remarks  
Linda Choptiany welcomed all to the meeting.
2. Adoption of the Agenda  
It was Moved by Yvonne Glenville, seconded by Andrew Dykstra THAT the Agenda is approved.  
Carried
3. Approval of Minutes: OCRA Executive Meeting #86 – July 8, 2019  
It was Moved by Ron Conlon, seconded by Liz Erwin THAT the above Minutes are approved as presented.  
Carried
4. **OCRA 16<sup>th</sup> General Meeting, October 23, 2019 – St. Clair College, Windsor**

Linda reviewed the work, responsibilities and assignments relative to the upcoming General Meeting.

Timeframes, final details and the process of printing and mailing out the GM brochure are in place. An external guest speaker has been confirmed, along with Derek Dobson - CAAT Plan, and Stephen Lee Kam - College Employer Council.

The GM brochure will be mailed out on September 13 to all OCRA members - with responses due before October 9. Present and past members (3 years) will be included in the mailing.

#### Board Elections

Directors Ron Conlon and Liz Erwin will not be standing for election at the General Meeting and will end their terms on the OCRA Board effective October 23, 2019 the date of the GM. They will be missed on our Executive.

Derrick May is working on recruitment and has some individuals to contact. More names are welcome.

5. Reports

5.1 Treasurer - Lorna Plunkett

. Financial Reports of July 30, 2019

OCRA Website. Following initial discussion of the financial reports, Barb Mathers spoke about an update/ redesign of OCRA's website. She offered ideas and opinions based on her background and experience in this field.

Action: Barb, Linda, Peter Kanitz, Lorna, and/or Ian Plunkett will explore considerations of such a project, for the Board. If feasible Lorna will include a cost projection for website updating in the upcoming Budget.

5.1.2 It was Moved by Lorna Plunkett, seconded by Andrew Dykstra.

THAT the Treasurer's Report be approved.

Carried

5.2 Membership – Yvonne Glenville

Yvonne is updating the OCRA data base, working toward a deadline of the end of August in preparation for the General Meeting mailing. She thanked the directors who are making calls to past members about lapsed memberships.

5.3 Communications - Barb Mathers

Barb will bring some copies of the OCRA Spring Newsletter to handout at the GM

5.4 Liaison, Recruitment - Ron Conlon and Doug Willford

. Ron Conlon will be sending the final WHY OCRA document to college human resource departments as part of OCRA's Liaison process.

. Best Practices – several colleges have a documented position, practice and process in working with and supporting their retirees or retiree associations. These papers are useful when we meet with college presidents or when Retiree Association chairs exchange views at the General Meeting.

6. Extended Health & Benefits Chart (Doug) - deferred

7. Other Business

Lorna Plunkett offered car pooling space for two people for the drive to Windsor on October 22. Directors should call her directly to coordinate.

8. Next Meeting

. A Virtual Meeting will be set to approve next year's Budget before the GM.

. NEXT Executive Meeting (after the General Meeting)

The date for an in-person OCRA Executive meeting in Toronto is set for

**Thursday, November 14 at 10:30 a.m.**

Linda will check into a location, possibly a boardroom at College Employer Council?

9. Adjournment: 3:20 p.m.