



OCRA Executive Meeting #80 – November 14, 2017
College Employer Council – Discovery Room, Suite 1600, 20 Bay Street, Toronto
10:30 am

MINUTES

Present:

Linda Choptiany, President (Centennial)
Janice Coughlin (Fleming) - teleconference
Andrew Dykstra (Georgian)
Yvonne Glenville (Centennial)
Jim Martin (St. Clair) - teleconference
Derrick May (Mohawk)
Lorna Plunkett (Fleming)
Stella Pulkinghorn (Fleming)
Doug Willford (Humber)

Regrets: Ron Conlon (Loyalist); Fred Deys (Mohawk)

1. Welcome

President Linda Choptiany greeted all to the meeting, those in person, and on teleconference.

1.2 President's Remarks

Linda particularly welcomed two new participants, Andrew Dykstra and Douglas Willford, who will officially join the OCRA Executive at this meeting.

. The OCRA GENERAL MEETING scheduled for October 25, 2017 at Humber College was cancelled due to the college system faculty strike. Linda thanked the executive and Humber College retiree association for all the work that had gone in to the planning and arrangements. We communicated with all who were registered and OCRA will be rescheduling this meeting which will be hosted by Humber College.

. Linda was a guest speaker at the Centennial College Retiree Association's general meeting recently. She discussed OCRA activities in 2017 and gave some history of our relationship with the CAAT Pension Plan and retiree representation.

. The upcoming launch of the Financial Services Regulatory Authority (FSRA) will replace FSCO (Financial Services Commission of Ontario) in 2018. It is considered that pension plan governance may be given increased emphasis in some areas.

. OCASA (Ontario Colleges Administrative Staff Association). Former Executive Director Diane Posterski is stepping down and will be replaced by Cindy Gareau in January 2018.

. CAAT Pension Plan. The Youth Services Bureau of Ottawa (YSB) will become a new member of the Plan as of January 1, 2018. Several other organizations are in various stages of due diligence with the Plan and it is anticipated that 3-4 new member groups will be added in 2018, from both inside and outside Ontario.

2. Adoption of the Agenda

After minor adjustments adoption of the Agenda was

MOVED and SECONDED by Derrick May and Yvonne Glenville. Carried

3. Approval of Minutes: OCRA Executive Meeting #79– Aug. 23, 2017
MOVED and SECONDED by Derrick May and Jim Martin. Carried

4. Board Membership Updates

4.0.1 Vice-President Patti Stoll has completed her term on the Board.

4.0.2 Board Appointments until the 2018 General Meeting

MOVED and SECONDED by Derrick May and Lorna Plunkett
THAT OCRA approves the appointment of Andrew Dykstra and Doug Willford to the Executive until the date of the next General Meeting. Carried

4.1 For the Record, Approvals by OCRA Executive.

- Board Motion to edit the OCRA logo – approved July 18, 2017
- Board Motion to approve the OCRA 2018 Budget – approved September 29, 2017

5. Reports

5.1 Treasurer - Lorna Plunkett

Approval of:

- . June 2017 Financial Reports
- . July, August, September, October Financial Reports

MOVED and SECONDED by Lorna Plunkett and Andrew Dykstra. Carried

Lorna explained the accounting process relative to the envelopes inventory, as recommended by the auditor.

GIC renewal. The executive agreed that Lorna proceed to re-invest a GIC (term ends November 29, 2017) which resides in a separate fund, following review of the market for the best rates.

5.2 Membership - Janice Coughlin

Janice reviewed membership statistics in her update. She talked about the computer processes to provide statistics and membership trends. Following the discussion it was

MOVED and SECONDED by Lorna Plunkett and Doug Willford

THAT Janice purchase a computer and software for OCRA use, with a ceiling of \$700. Carried

Relative to recruitment of new members, the group again discussed ideas of OCRA directors visiting college retiree events and advocacy from the colleges to support new retirees by paying the OCRA fee their first year of retirement.

5.3 Communications - Yvonne Glenville

Yvonne discussed her report and spoke about the advantages of Constant Contact in her tasks of communications work. Most recently she used the service with regard to General Meeting notices, announcements and also to send the GM cancellation notices.

6. **Cancellation of the 15th OCRA General Meeting, October 25, 2017, Humber College**

6.1 **15th OCRA General Meeting – New date in late spring 2018**

Humber College has offered to host a re-scheduled General Meeting at Lakeshore Campus, at the same excellent facilities that were set for the fall date. We sincerely thank Humber for its continuing assistance and support.

MOVED and SECONDED by Andrew Dykstra and Yvonne Glenville

THAT OCRA will proceed to discuss a new date for the General Meeting with Humber College. Carried

Action:

. Based on the discussion of possible dates, Linda Choptiany will work directly with Maryanne Jefferies, co-chair of the Humber College Retirees Association, to determine a new date for OCRA's 15th GM.

. Yvonne Glenville will update the brochure and after the date is confirmed, proceed to inform our members, as plans move ahead.

MOVED and SECONDED by Derrick May and Doug Willford

THAT given extenuating circumstances, the time between the dates of the OCRA General Meeting may exceed the timeframe stated in the bylaw. Carried

7. **OCRA membership fee**

Linda reviewed membership fees from OCRA's inception in 2001; the original \$10. annual fee has never been changed. A full discussion followed about the pros and cons of an increase, logistics, comparisons of college retiree association fees, and how a change of our annual fee would be implemented. A separate matter was raised about retirees who attend a luncheon meeting contribute to or pay for the cost of the meal. The conversation turned to the ways that colleges support their retirees: some very actively, others quite passively.

Action:

. This led to a decision that OCRA undertake a survey of its members about a membership fee increase of \$5. Linda Choptiany agreed to draft the survey text.

. In addition, a second survey was discussed about what benefits colleges offer to their retirees; information could be collected from college retiree associations where possible.

8. **Constitution review plans for 2018** - Derrick May

Derrick had sent out proposed changes to the constitution, for the board's perusal. Based on discussions today and changes taking place with the CAAT Pension Plan, he asked that directors further review all clauses as we undertake the document updates and send input to him. Changes to our bylaw or constitution must obtain a 2/3 approval vote at a General Meeting.

Action: Derrick May will prepare and send out detailed proposed changes to the Constitution and By-Law. Linda Choptiany and Jim Martin agreed to work with him.

9. Other business

OCRA Liaison Report – The report by Ron Conlon on his contacts with Human Resources staff at the colleges, relative to providing OCRA's brochure to retirees, was received.

10. Next Meeting Date – **THURSDAY, FEBRUARY 22, 2018 – 10 am
by Teleconference.**

11. Adjournment: 2 p.m.